



High-Profile Information Technology Project Status Report

Department: Natural Resources

Project Name: WisFIRS Public Lands Timber Sales Financials

Business Sponsor: Trent Marty

Date of Report: 01/17/2018

Reporting for Quarter: FY18 Q2

Project Start Date: 6/15/2017

Planned Implementation Date: 06/15/2018

Estimated Project Cost: \$175,000

Amount Provided Through Master Lease: \$0

Project Description – Enter a brief description of the project, including the business case for it and its major deliverables.

Wisconsin Forest Inventory & Reporting System (WisFIRS) Public Lands application is used to manage state, county lands and national forest lands. DNR foresters and county foresters use the system to store data collected in the field (recon), plan for and track completed practices (e.g. timber sales), report accomplishments, calculate the financial aspects of the program and manage core business functions for public forest management in Wisconsin, serving hundreds of DNR staff as well as county foresters.

The Public Lands Timber Sales Financials work (previously referred to as Release 4 of the larger project scope) builds onto the existing WisFIRS Public Lands application and will be used by DNR and county forest foresters to enter, review and maintain financial aspects of timber sales occurring on state, county and federal forested lands that are managed by DNR and county foresters.

Public lands timber sale invoicing was a manual process with the invoice information added directly into the DNR Accounts Receivable system by the DNR forester or else mailed on paper to our Finance program to enter into the DNR Accounts Receivable system. With the change from WiSMART to PeopleSoft, DNR foresters now create invoices in WisFIRS Public Lands, keying in the amount and the payee. The current phase of development for the invoicing component takes the harvest information from timber sales that will be input into WisFIRS and auto-populate the timber sale ledger. It will show all payment and mill delivery information for the timber sale. The stumpage will be calculated from the harvest information and WisFIRS Public Lands will automatically detect when a balance is due. The forester will produce an invoice with the information fully pre-populated from WisFIRS Public Lands as well as supporting documentation and print and send the invoice with the push of a button. Payment notifications from PeopleSoft will inform staff of the invoice status.

WisFIRS Public Lands will also need to integrate with invoice payments in PeopleSoft and apply the information to the Timber Sale Ledger to ensure we have up-to-date and accurate information in order to successfully manage active timber sales. We are hopeful that we will be able to receive this information from PeopleSoft quickly and accurately to provide up to date data to the Foresters for informed decision making.

Finally, timber sale treatments will be marked as completed by the foresters in WisFIRS. The result will be greatly improving forest reconnaissance data and protecting the state's interest by ensuring the timber sale is financially sound, the logger is meeting the terms of the timber sale contract and ultimately not put the state into financial jeopardy. Automating the invoice process will reduce the 2460 series of Timber Sales financial forms and will reduce keying time, keying errors, calculation errors, the need for paper forms and data keying and will provide timber sale payment history all in one application.

Project Funding – Please describe all sources of funding for the project, which should add up to the estimated project cost cited above.

SEG: \$175,000 FED: \$0 TOTAL: \$ 175,000 Including travel, contractors, staff time with fringe.

STATUS COLOR INDICATORS

Project Status – Determine the status for the Schedule and Budget categories below based on the guidelines on the right and described in more detail on page 2 of this document. Insert an X in the column that best describes the status of the category. Add comments for that category as needed. Additional comments are not required if the status is Green, but if a category has a status of Yellow or Red, describe the issues or problems and what actions the agency is taking to address them.	Green	On target as planned
	Yellow	Encountering issues (e.g., Schedule or Budget over by 10% to 25%)
	Red	Encountering problems (e.g., Schedule or Budget over by 25% or more)

Project Status Categories	Green	Yellow	Red
Schedule Status We identified that meeting our schedule for the January rollout of the automated 2460-001 Form for Timber Sales was threatened if we included all design changes. After reviewing work items, we identified superfluous work items that were not required to meet the goals for the initial release and were able to extend the release deadline by a few weeks. The work items that were tabled will be completed during the next phase of development.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Budget Status	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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Summarize Any Completed Major Tasks or Project Phases:

WisFIRS Public Lands – Timber Sale Invoicing tasks completed:

- Completed business specifications for changes to the 2460-001 Form for Timber Sales
- Began creating business specifications for Financial aspects of Timber Sales
- Completion of technical / development work:
 - o Handling legacy timber sale recon data requirements and validation with the new user interface
 - o Add functionality to manipulate timber sale appraised and advertised values from recon data and store in WisFIRS
 - o Automate loading the current stumpage rates for properties
 - o Viewable and printable digital version of Form 2460-001
 - o Changes to the Federal Forest stand page to match the work flow of other publicly managed forest properties
 - o Track original and extended contract periods and changes to stumpage rates for extensions

Summarize Any Significant Project Changes Affecting Schedule, Budget or Scope:

For each change, describe what the change involved, when it was approved, and the reasons behind the approved change.

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Additional Comments or Issues (optional):
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If you have any additional overall status comments about the project (e.g., project news, accomplishments, emerging challenges or risks that could affect the project), please provide them here.

The Business Analyst on the project announced that she will be leaving the agency in early February. She has been working on the WisFIRS project since late 2006, so this will have an impact, but it is not yet fully known at this time. We will likely experience delays in the next Dashboard Report as a result.

Project Status Category Guidelines

Schedule Status

Green – Indicates that the project or phase is on track for the targeted implementation date.
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Yellow – Indicates that the project or phase <u>may be falling behind</u> and analysis needs to be done to determine if the project can recover and still achieve the targeted implementation date, or if adjustments must be made to that date.

Red – Indicates that the project or critical tasks <u>have fallen behind</u> schedule, and corrective action must be taken to still achieve the targeted implementation date or that date must be changed.

Budget Status

Green – Currently on target with project budget.

Yellow – Project is over budget by 10 to 25%.
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Red – Project is over budget by 25% or more.
